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## **Vacancy Announcement: Children's Rights Project Manager**



The Global Campus of Human Rights (hereafter Global Campus) is an inter-disciplinary centre of excellence supported by the EU, by the Right Livelihood Award Foundation (hereafter RLAF), and other partner institutions, aiming at pursuing the continued promotion of human rights and democratisation through education, specialised training, and research cooperation worldwide through a network of regional

academic partners. Its main headquarters are based in Venice-Lido, Italy and the regional partner's headquarters are based in Argentina, Armenia, Bosnia-Herzegovina, Lebanon, South Africa, and Thailand.

The Global Campus is looking for a qualified **full-time Project Manager** to develop and coordinate its activities related to **human rights of children**, who shall be based at its main headquarters in Venice-Lido, Italy.

## **PURPOSE**

The **Children' Rights Project Manager** will be responsible for the overall management of the projects concerning children's rights which the Global Campus develops in the framework of its Agreement with RLAF, including both the main headquarters and the regional partners. The position involves a combination of management, administrative, and research-related responsibilities.

The Children' Rights Project Manager will coordinate a team of regional researchers/coordinators on human rights of children, who will act as focal points within the Global Campus network.

## **KEY RESPONSIBILITIES & DUTIES**

The **Children' Rights Project Manager** will work as a member of the permanent Global Campus staff, based in Venice - the Lido. Tasks will include the following:

- To coordinate the advanced planning of the children rights activities developed by the Global Campus in partnership with RLAF;
- To develop and implement specific projects, conferences and other events related to the rights of children, including follow-up events to promote the recommendations of the UN Global Study on Children Deprived of Liberty;
- To strengthen the teaching on human rights of children in the education and training activities of the Global Campus;
- To promote the objectives of the cooperation between the Global Campus and RLAF;
- To oversee the daily management of such activities, maintain their scientific coherence, and ensure compliance with the budget;
- To map the existing expertise on children's rights within the Global Campus network, to establish advance contact with academics, lecturers and experts in order to facilitate their contribution to the planned activities;
- To liaise with other Global Campus colleagues involved in the planned activities, in order to support with substantial inputs, provision of expertise, exchange of information;
- To draft the annual reporting to RLAF in line with the agreement's regulations and cooperate with the finance department in relation to the project's audit.

## **MINIMUM REQUIREMENTS**

- BA/MA in a field relevant to human rights;
- Experience in the field of children's rights;
- Experience in project management, preferably in the educational or non-profit sector;
- Excellent communication, diplomatic and networking skills suited to a multinational and

multicultural environment;

- Collegiality and willingness to work as part of a team;
- Strong proven organisational and time management skills;
- Ability to work under pressure and meet deadlines;
- Excellent knowledge of English, including drafting ability;
- Proficiency in MS Word and Excel

This job description summarizes the main duties of the job. It neither prescribes nor restricts the exact tasks that may be assigned to carry out these duties.

The Children's Rights Project Manager will be required to take up full service as of 1 August 2019. The position will be based in Venice, Italy. Travel to the regional partners' headquarters or other relevant locations might be required. The gross salary depends on qualifications and seniority.

**The closing date for receipt of applications is 24 June 2019.**

Please send a motivation letter and a detailed curriculum vitae to the Global Campus Secretary General, Manfred Nowak, [manfred.nowak@gchumanrights.org](mailto:manfred.nowak@gchumanrights.org), and to the Academic Director, George Ulrich, [george.ulrich@gchumanrights.org](mailto:george.ulrich@gchumanrights.org).

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